Bellerive FCJ Catholic College
Post-16 Admissions Policy

This policy will be implemented in a way which honours the vision that every FCJ school is a community of persons - students, staff, governors - bound together in mutual respect and ready to rely on each other in fulfilling their privileged task as educators in a Catholic school.

Bellerive FCJ Catholic College Mission Statement:

- To help everyone within a caring community to grow in faith
- To respect and value other cultures and faiths
- To make the most of every given ability
- To enjoy and achieve personal growth and academic excellence

To prepare pupils for their adult life, playing a full part in a modern global society **CONTENTS**

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I. APPLICATION PROCESS

1. Applicants will be required to formally apply to Bellerive FCJ Sixth Form through the completion of an application form. They must also attend an interview, where suitability for courses will be discussed.
2. Acceptance onto courses is subject to the student meeting the entry requirements outlined below (Article II). In addition:
    a. internal students will be required to demonstrate a commitment to the ethos of Bellerive FCJ through positive behaviour and a positive attitude towards learning;
    b. external students will be required to provide a character reference from their current provider.
3. The deadline for all applications will be the last Friday of January in the calendar year of entry.
4. Applications after this date may not be considered.

II. MINIMUM ENTRY REQUIREMENTS FOR BELLERIVE FCJ SIXTH FORM

1. To access Level 3 qualifications, all students must achieve five GCSE grades 9 to 4, including GCSE English and GCSE Mathematics as well as meeting individual subject requirements. These are available on the school website.
2. Under exceptional circumstances we may consider students who do not meet this threshold, for example, if a student has recently moved to the United Kingdom from elsewhere.

III. GCSE RETAKES

1. Students studying at Bellerive FCJ Sixth Form who achieved a GCSE Grade 3 or lower in English or Mathematics, will be required to attend GCSE re-take classes, alongside their option subjects. Attendance to re-sit classes is compulsory, until students have achieved a Grade 4 or above.

IV. ENROLMENT

1. Students are required to formally accept their sixth form offer on GCSE results day.
2. If a student has met the conditions of their offer they will enrol on to their chosen courses.
3. If student has not met the conditions of their offer, they will have a meeting with a member of the Sixth Form team to discuss an alternative suitable course/(s).
4. Students join Year 12 on a probation period of up to six weeks – we reserve the right to ask students to leave the sixth form during this period based on point(s) b to e, outlined in section VIII, paragraph 4.

V. OVERSUBSCRIPTION

1. In the event that the number of eligible students exceeds the places available at Bellerive FCJ Sixth Form, the criteria listed below, in order of priority, will be used to select students. This is subject to meeting the entry requirements:
    a. internal students (i.e. those students who are currently in Year 11 at Bellerive).
    b. external students who are Baptised Catholics living in any parish who attend a Catholic Secondary school. Proof of Baptism will be required.
    c. external students who are Baptised Catholics living in any parish who do not attend a Catholic Secondary school. Proof of Baptism will be required.
    d. external students who are members of eastern Christian churches including orthodox churches (see note 1). Previous baptism (or membership) at the specific church will be required. Date of baptism must be before the closing date for applications
    e. External students children in the care of, or provided with accommodation by, a local authority OR children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
    f. External students who are committed members of other Christian denominations who have expressed a preference for a faith school. Proof of baptism (or dedication) and of religious commitment provided by a priest or minister, where a family worship, will be required. The Governors have defined 'Christian Church as being any church in membership of, or showing the statement belief, the basis of, Churches together in England.
    g. External students who are members of another faith supported by a letter from a minister/religious leader, showing membership of the faith community.
    h. External students not included in the previous categories whose parents have expressed a preference for them to be educated in a Catholic School. Such applications may be supported by documentary evidence of parents' choice.
    i. any other external student.

    Where the offer of places to all the girls in any of the categories listed above would lead to oversubscription the following criteria will be applied:

    • Prospective pupils with a sister in the school, at the date of admission; sister includes half-sister or, adopted sister, step-sister or the child of the parent's/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

• For categories b, c and d above. Girls from the Pastoral Areas will normally, be offered places, (see note 2). In the event of it being necessary to choose between applicants; girls in contributory parishes will be given priority, (see note 3), and then girls will be taken in equal numbers from each of the pastoral areas. In the event of it being necessary to choose between applicants, priority will be given to those (within each pastoral area) living nearest to the school, (see note 4). The distance by road from the pupil's home address to the Main entrance of the school will be used. Distance as measured and provided by the Local Authority.

• For categories f, g and h. Girls will be taken in equal numbers from each of the pastoral areas. In the event of it being necessary to choose between applicants, priority will be given to those (within each pastoral area) living nearest to the school, (see note 4). The distance by road to the Main entrance of the school. Distance as measured and provided by the Local Authority.

2. In the event of continued oversubscription of the Sixth Form or a particular course, average GCSE point scores will determine entry.

VI. REQUIREMENTS FOR PROGRESSION FROM YEAR 12 TO YEAR 13

1. The criteria for continuing onto Year 13 study is based on Year 12 mock examination data and/or internal assessment data.
2. In order to remain a student of Bellerive FCJ Sixth Form, individuals must ensure they meet the following criteria:
    a. adhere to the whole school Behaviour Policy (available on the school website)
    b. adhere to the Sixth Form uniform Policy (available on the school website)
    c. adhere to the Sixth Form Code of Conduct (available on the school website)
    d. have a minimum of 95% attendance and good punctuality
    e. demonstrate a positive attitude towards learning and the school ethos.
3. Failure to comply with the above criteria without good reason may result in a student being asked to leave the sixth form.

VII. ENTRY TO, AND REMOVAL FROM, THE SIXTH FORM

4. Students can be denied entry and/or asked to leave the sixth form based on the following grounds (this is not an exhaustive list):
    a. if the student has voluntarily chosen to leave the sixth form
    b. poor attendance (of below 90%) and/or unauthorised absence

c. regular failure to comply with the whole school Behaviour Policy and/or Code of Conduct and/or Uniform Policy (available on the school website)
d. poor attitude towards learning and/or the school ethos
e. if the student behaves in a manner that would compromise the health and safety or safeguarding of themselves and/or others
f. failure to pass a mandatory BTEC unit(s)

Notes

1. Eastern Christian Churches

Russian Orthodox Church

Council of Oriental Orthodox Christian Churches

Greek Orthodox Church

2. Pastoral Areas (Also known as Families of Parishes)

Pastoral Areas	Church	Postcode
Liverpool Central	All Saints, St Sylvester, St Francis Xavier, St John the Evangelist, St Michael & Sacred Heart, Metropolitan Cathedral, Blessed Sacrament Shrine, Royal Liverpool Hospital, University Chaplaincy, Our Lady of Mount Carmel & St Patrick, St Anne & St Bernard, St Vincent de Paul	L1, L2, L3, L4, L5, L6, L7, L8,
Liverpool North	Blessed Sacrament, Holy Name, Our Lady & St Philomena, Our Lady Queen of Martyrs & St Swithin, St Mathew, St Teresa of the Child Jesus, St Cecilia, St Oswald King & Martyr, St Sebastian, St Margaret Mary, St Paul, St Timothy	L9, L10, L11, L12, L13, L14
Liverpool South	Christ the King & Our Lady, Our Lady of the Assumption, Our Lady of the Annunciation (Bishop Eton), St John Vianney, St Mary (Woolton), St Ambrose, St Anthony of Padua, St Charles &St Thomas More, St Christopher, St Clare & St Hugh, St Wilfrid	L15, L16, L17, L18, L19, L24, L25, L26
Knowsley	St Joseph & St Laurence, St Mary Mother of God, St Michael & All Angels, Ss Peter & Paul, St Agnes & St Aidan, St Albert the Great, St Aloysius, St Columba & St John Fisher, St Dominic, Our Lady Help of Christians, Our Lady Immaculate & St Joseph, St Luke the Evangelist	L27, L28, L32, L33, L34, L35, L36
Sefton North	Holy Family (Ince Blundell), Our Lady of Compassion, Our Lady of Victories, Sacred Heart & St John Stone, Holy Family, Our Lady of Lourdes & St Joseph, St Marie on the Sands, St Patrick, St Teresa of Avila	L37, L38, PR8, PR9
Sefton South	St Helen, St Joseph (Blundellsands), St Mary (Little Crosby), St William of York, St Oscar Romero, Ss Peter & Paul, *Irenaeus Project,* St Francis de Sales, St James, St Monica & St Richard	L20, L21, L22, L23, L29,
Sefton Inland	Our Lady & the English Martyrs, Our Lady of Walsingham, St Benet, St Elizabeth of Hungary, St Robert Bellarmine, Holy Rosary, St Catherine of Alexandria, St George, St Mary & St Kentigern	L30, L31, L39

3. Contributory Parishes

Our Lady of Mount Carmel (incorporating the former St Finbar's parish), St Anne and St Bernard, St Patrick, St Clare and St Hugh, Metropolitan Cathedral of Christ the King.

(There **will** be places available for children from other parishes).

4. Place of Residence

A girl's ordinary place of residence will be deemed to be a residential property at which the persons with parental responsibility for the girl resides at the closing date for receiving applications for admissions to the school. Where parental responsibility is held by more than one person and those persons reside in separate properties, the girl's ordinary place of residence will be deemed to be that property at which the girl resides for the greater part of the

week, including weekends. Where there is doubt the address in which child benefit is registered will be used.