



September 2025

Dear Parent/Carer,

I am writing to inform you about the online system we use in school called Class Charts. Class Charts will enable you to access your child's weekly timetable, keep track of their behaviour in school and, if necessary, receive alerts about behaviour interventions, such as scheduled detentions. We will also post announcements through Class Charts and share important reminders and information. However, just to note, progress reports will be emailed using the email you provided when your daughter joined the school. This piece of software is used by thousands of schools across the country and is recognised as an effective tool in home/school communications.

All parents will be issued with a unique login for their child. If you have more than one child, you can access Class Charts information about your children from a single, centralised parent account. Class Charts for parents can be accessed via our website, or through iOS and Android apps. If you have not registered with Class Charts already, a unique parent code has been included on a separate letter. If a Class Charts registration letter has not been included with this letter, then we already have you registered, please log in to check your details are up to date.

For new registrations only: - only you will use this code to set up your Class Charts parent account. To register and sign in, please follow the steps outlined in the attached document. This information is also available on the school website: <https://www.bellerivefcj.org/ClassCharts>.

Monitoring Positive and Negative Behaviour

Class Charts enables us to share behaviour information with parents and carers. Within the platform, there are a number of functions that will provide you with an overview of your child's achievement and behaviour data, which you can customise to view specified timeframes. One of the advantages of this system is that it will provide detail, including every behaviour log that is recorded.

If your child's behaviour is causing concern and they are receiving a number of 'Red' minus marks, please contact your child's form tutor via email in the first instance. Please be aware that many staff will see over 250 students each week. Therefore, it will not be possible for staff to call you or take a call from you about every piece of information that they log on Class Charts. However, I would like to reassure you that if there is an emerging concern about negative behaviour, your child's tutor, Head of Year, or a member of our Pastoral & Behaviour Team will contact you directly to discuss the matter in those cases.

If your child is issued a detention, you will receive a notification through Class Charts and this will be logged on the student app as well.

Announcements

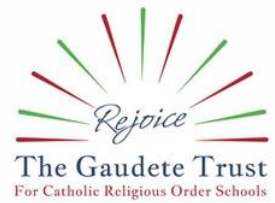
You will see the 'Announcements' tab when viewing your child's account on Class Charts. Selecting this tab will display a list of announcements that have been shared with you regarding your child. The school will use this method of communication regularly and would encourage parents to ensure app notifications are enabled.

Praise and Awards

All staff in school will reward students for 'Positive Behaviour' through Class Charts. Our rewards system use 'Green' Plus marks which are seen through the Class Charts app. Plus marks are a way for us to inform you when significant positive behaviour has been achieved and will be rewarded.



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We hope that your introduction of Class Charts will go smoothly, and we will help parents with this process by providing help and information through our school website. We believe that the use of Class Charts has developed and improved our home-school communication. Evidence suggests that when school and home are working together, students have a greater chance of success. We are confident that Class Charts will provide you with an insight into your child's day at school and how well they are progressing. Detailed information regarding the functionality of Class Charts can also be found on the school website here: <https://www.bellerivefcj.org/ClassCharts>. If you have any queries regarding Class Charts, or you have not been able to login, please email contactus@bellerivefcj.org in the first instance.

Yours sincerely,

Mr Peter Forsey
Headteacher

