Charging and Remissions Policy

Bellerive FCJ Mission Statement:

- To help everyone within a caring community to grow in faith
- To respect and value other cultures and faiths
- To make the most of every given ability
- To enjoy and achieve personal growth and academic excellence
- To prepare pupils for their adult life, playing a full part in a modern global society

History of Document

Issue No	Author/Owner	Date Written	To Governors	Date Approved	Comments
1	NH	11/2019	05/11/2019	12/11/2019	
2	E Brett		12/10/2023	12/10/2023	
3	H Taylor		03/10/2024	03/10/2024	
4	P Forsey		02/10/2025	02/10/2025	
5	P Forsey		01/10/2026	01/10/2026	

Remissions Policy

The school will not charge for any of the following:

- Admission to the school.
- Activities taking place during school hours, excluding the mid-day break. This does not necessarily apply to instrumental music lessons where a charge may be levied.
- Books, stationery, instruments and materials where these are to be used in connection with education during school hours. [Pupils **do** provide themselves with pens, pencils, rulers, rubbers, glue sticks, etc. and a calculator].
- Transport between school and any place that is visited as part of the school timetable e.g. sports centres.
- Entry fees for a first attempt at any prescribed public examination for which the pupil has been prepared in school and where the pupil has met the requirements of the exam.

Charging Policy

The School may charge for the following:

- Items made for the pupils in Food Technology, Textiles, and Design Technology, etc. according to normal practice, if the items are to be taken home.
- Optional extras outside of school hours - these may include travel and lodging etc.
- Board and lodging in ALL cases where a school activity involves pupils residing away from home. If the residential visit is during school hours or part of a prescribed course, pupils whose parents are in receipt of income support will not normally be charged full price for board and lodging [LA policy will apply].
- Examination fees where the examination is outside the system of those with statutory approval or when the school does not provide tuition.
- Recovery of examination fees if the pupil fails to complete work or does not attend a public examination. Fees for re-sits will be charged except in exceptional circumstances.

- Individual or group musical instrumental tuition (which is not part of the full school curriculum) with prior knowledge of the pupil's parents.
- Replacements for breakages, defaced, damaged or lost books or equipment where this is a result of the pupil's behaviour.
- The school will rely on voluntary contributions for various activities, but will not disadvantage any pupil because parents are unable to make a voluntary contribution. However, the school will have the right to cancel any advertised activity if there are insufficient voluntary contributions to cover the cost of that activity.

Pupil premium is used by Bellerive FCJ Catholic College to ensure that students who are in receipt of pupil premium are given every possible opportunity to achieve the highest possible examination results.

September 2026