

# Provider Access Policy Statement

## Bellerive FCJ Catholic College



### 1. Aims

At Bellerive FCJ Catholic College we aim to provide all pupils from year 7 to 13 with meaningful opportunities to explore a wide range of future options.

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a provider who is given access

As a school we aim to:

- Develop knowledge and awareness among our pupils of all career pathways available to them, including technical qualifications and apprenticeships
- Support pupils in learning more about opportunities for education and training outside of school, before they make crucial choices about their future options
- Reduce drop-out from courses and avoid the risk of pupils becoming NEET (not in education, employment or training)

### 2. Statutory requirements

At Bellerive we ensure that there is an opportunity for a range of education and training providers to access students in years 7 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

This is outlined in:

- Section 42B of the [Education Act 1997](#)
- [Education and Skills Act 2008](#)
- [The School Information \(England\) Regulations 2008](#)
- The [Skills and Post-16 Education Act 2022](#)
- Guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#)

This policy shows how our school complies with these requirements.

### 3. Pupil entitlement

All pupils in years 7 to 13 at Bellerive FCJ Catholic College are entitled to:

- Find out about further education training, technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events including options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses
- Have a minimum of 6 encounters with providers

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### 4. Management of provider access requests

#### 4.1 Procedure

A provider wishing to request access should contact Miss Lucy Smith – Careers Lead

Telephone: 0151 727 2064

Email: [Contactus@bellerivefcj.org](mailto:Contactus@bellerivefcj.org)

#### 4.2 Opportunities for access

There are a number of events, integrated into our careers programme, that offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to our Careers Lead to identify the most suitable opportunity for you.

#### 4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy. Providers will be met and supervised by a member of staff who will facilitate their visit.

#### 4.4 Premises and facilities

We will provide an appropriate room or assembly hall, with the necessary equipment providers require to carry out their visit effectively – details will be agreed with the provider.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our careers lead.

### 5. Working with parents and carers

We aim to involve parents and carers in our careers programme and welcome your attendance at encounters with providers in school.

If you would like to speak to the school about encounters with providers, please contact our school Careers Lead, Miss L Smith.

We also welcome feedback from parents and carers to help improve our offer of encounters with providers.

### 6. Complaints

Any complaints related to provider access can be raised following the school complaints procedure which is available on the school website

### 7. Monitoring arrangements

Our school's arrangements for managing the access of education and training providers to pupils are monitored by the Senior Leadership Team.

This policy will be reviewed annually and approved by the governing body at every review.

**Approved by: P Forsey**  
**(Headteacher)**

**Date: 21<sup>st</sup> September 2025**

**Last reviewed on:** September 2025

**Next review due by:** September 2026