

Bellerive FCJ Catholic College



Department: Business

Year Group: 13 BTEC Level 3 National

*Exam/coursework lessons taught concurrently

Term	Learning Focus	Key Knowledge and Skills	Assessment	Challenge and Enrichment
Autumn 1	Unit 3 Exploring Business	C Understand the purpose of accounting C1 Purpose of accounting C2 Types of income C3 Types of expenditure D Select and evaluate different sources of business finance D1 Sources of finance E Break-even and cash flow forecasts	External Exam Jan Progress tasks ,mini assessments, past papers	Analyse business and personal financial information and data, demonstrating the ability to interpret the potential impact and outcome in context. Apply principles of personal and business finance in order to critically evaluate real-life situations and determine appropriate courses of action. Evaluate how financial information and data can be used, and interrelate, in order to justify conclusions related to business and personal finance Use of command words: analyse, assess, discuss, evaluate
	Unit 8	A Examine how effective recruitment and selection contribute to business success B Undertake a recruitment activity to demonstrate the processes leading to a successful job offer	Formal assessment Unit 8 to take place Spring Term (JUN- MAR Internal Assessment)	Evaluate the recruitment processes, reach a reasoned conclusion and make insightful reference to how it is linked to the success of a selected business. Consider the problems that can impact on a business if there are staff shortages or if unsuitable employees are selected because of ineffective recruitment systems.

Autumn 2	Unit 3:	F Complete statements of comprehensive income and financial position and evaluate a business's performance Measuring profitability Measuring liquidity Measuring efficiency Limitations of ratios	External Exam Jan Progress tasks ,mini assessments, past papers	Analyse business and personal financial information and data, demonstrating the ability to interpret the potential impact and outcome in context. Apply principles of personal and business finance in order to critically evaluate real-life situations and determine appropriate courses of action. Evaluate how financial information and data can be used, and interrelate, in order to justify conclusions related to business and personal finance Use of command words: analyse, assess, discuss, evaluate
	Unit 8	B Undertake a recruitment activity to demonstrate the processes leading to a successful job offer C Reflect on the recruitment and selection process and your individual performance	Formal assessment Unit 8 to take place Spring Term (JUN- MAR Internal Assessment)	Individual detailed evaluation of the documents used. Reach a reasoned conclusion on whether or not the interview documents used are fully effective and if they fully supported the interview activity. Evaluate, highlighting how well the processes were related to professional best practice. Reaching detailed conclusion as to how this will support career progression.

Spring 1	Unit 3 EXAM (Jan)		Unit 3 EXAM (Jan)	https://www.tutor2u.net/live/unit-3-exam-warmup-for-personal-finance-btec-national-business-jan-2026
	Unit 8:	B Undertake a recruitment activity to demonstrate the processes leading to a successful job offer C Reflect on the recruitment and selection process and your individual performance	Formal assessment Unit 8 to take place Spring Term (JUN- MAR Internal Assessment)	Individual detailed evaluation of the documents used. Reach a reasoned conclusion on whether or not the interview documents used are fully effective and if they fully supported the interview activity. Evaluate, highlighting how well the processes were related to professional best practice. Reaching detailed conclusion as to how this will support career progression.
Spring 2	Unit 8:	C Reflect on the recruitment and selection process and your individual performance	End of Unit 8 assessment	Individual detailed evaluation of the documents used. Reach a reasoned conclusion on whether or not the interview documents used are fully effective and if they fully supported the interview activity. Evaluate, highlighting how well the processes were related to professional best practice. Reaching detailed conclusion as to how this will support career progression.
Summer				

