

Bellerive FCJ Catholic College: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme, which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact **Miss S. Power**, Careers Leader, on 0151 727 2064 or via email contactus@bellerivefcj.org

Opportunities for access

Throughout the academic year there are regular year group assemblies and other opportunities for employer and providers to engage with our students. In the first instance, requests by providers should be sent to our Careers Leader (Miss Power) at contactus@bellerivefcj.org with a minimum of 6 weeks' lead time. All requests will be considered on the basis of; staffing availability to support the activity, clashes with other planned activity, trips or visits to the school, interruption to preparation for examinations or rooming and space availability to host the activity. In addition, there are Parents' Evenings which providers are also able to attend (see our website for further School Information/Parents/Key Dates). Please speak to Miss Power to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Miss Power.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Miss Power. This will be available for pupils to peruse in the school's Library

Approval and review

Approved 12th December 2017
Next review: September 2021

The Governing Body

Signed: Mrs P Thornton
Chair of Governors

Mrs N. Howlett
Headteacher