



**Bellerive FCJ Catholic College**  
**Home to School Bus Service**  
**Terms & Conditions of Service**

By agreeing to purchase a school bus pass, you are entering into an annual contract between yourself and Bellerive FCJ Catholic College.

1. The bus pass is provided to you with a significant subsidy from the school. We endeavour to keep the annual cost as affordable as possible for parents.
2. Your commitment is to make payment in full for the allocation of a seat on a specific bus route for the academic year. The bus pass will be available for use for each day of the school year. The bus pass is not refundable for any time your child does not need to use the bus.
3. Refunds are only offered in the event that your child transfers to another school.
4. Priority for the sale of bus passes will be given to Year 7 students.
5. The issue of a bus pass in one academic year does not guarantee that a pass will be available in future academic years.
6. Bus passes for the next academic year will not be issued if you still have an outstanding balance relating to a previous academic year
7. If Government advice regarding a pandemic or similar, means that it is unsafe for people to travel on public transport it is unlikely that any refund amount would be payable to you.
8. We reserve the right to ask your child to relinquish their bus pass if full payment is not made and to recover any unpaid debts through an external debt collection agency.
9. We commit to transport your child to and from school each day of term at the agreed times.
10. There are rare occasions when due to a different school finishing time we may request you to make special arrangements for collecting your child, e.g. school trip, extra-curricular activities.
11. If the bus service is cancelled for any reason, for example in the event of bad weather, the school will notify parents in their usual manner.
12. Passes will be checked every day and students will not be permitted to travel if they do not produce a valid pass.
13. Students must only travel on the bus route for which they hold a valid pass.
14. It is the responsibility of parents to arrange alternative transport if travel is denied for any reason. For safety reasons, you are advised to have alternative arrangements in place, that your child is aware of, in the event that the child misses the bus or travel is denied for any reason.
15. Undesirable behaviour is never acceptable and could result in your child not being allowed to use school transport. A copy of the *Home to School Bus Service - Code of Conduct* will be issued with the pass and students are expected to abide by it.
16. Students must wear the seatbelts provided at all times. In the interests of safety to all passengers on school transport we reserve the right to refuse to carry any student who does not comply with this requirement.
17. CCTV is routinely recorded for the safety and security of students and drivers.