



Dear Parent/Carer,

Re: Applications for Bellerive Bus Service 2026/27

Deadline Monday 20th July 2026

We are writing to invite you to apply for an annual bus pass for the 2026/27 academic year.

Priority for bus passes is given to new Year 7, SEN and Year 12 pupils, along with anyone living 3 miles away from the school along with those who require two or more buses to get here.

Please ensure you select the correct bus as it is unlikely we will be able to correct any errors made.

Payment Options

Due to the continued increase in fuel costs, we have had to make a small increase to the cost of the annual pass. We have worked hard to keep the increase to a minimum while continuing to provide a safe, reliable and high quality service for our pupils

Payment for an annual bus pass is made using GoCardless, our secure Direct Debit facility.

You must set up a new Direct Debit plan for each academic year.

Price

2026/27 payment in full: £692

2026/27 instalment plan: 10 x monthly payments of £69.20

If you choose to pay in instalments, the first instalment will be taken in August / beginning of September, with nine monthly payments taken on the first of each month for 9 months thereafter. The monthly charge will appear on your bank statement as 'GoCardless'.

There is no additional charge for payments made by instalments and this facility offers more convenient payments for parents and carers.

Important points to note

- By agreeing to purchase a school bus pass, you are entering into an annual contract between yourself and Bellerive FCJ Catholic College and accept our **Terms and Conditions which are attached**.
- **It is the parents / carers responsibility to ensure payments are made in a timely manner and arrears do not accrue.**
- Annual bus passes are prioritised for those pupils mentioned above and are subject to vehicle capacity limits.



- It is important to note that the pass is an Annual Pass and that we do not refund the cost for any time your child does not require transport between September and the end of July. You cannot decide to cancel the part way through the year. Once signed up you are liable to pay the full annual cost.
- **If your child is in Year 11** and you expect them to return for sixth form studies at Bellerive, you should request a pass and complete the Direct Debit application. In the event that your child does not return to Bellerive for sixth form studies, we will cancel the Direct Debit and refund any amounts collected.
- Bus passes for the next academic year **will not be issued if you still have an outstanding balance relating to a previous academic year.**
- Bus passes must be carried for each journey and can be requested for inspection. Failure to produce a valid bus pass may result in your child being refused travel. If a pass is mislaid, a replacement pass may be purchased via Bellerive School Shop at a cost of £4.00.
- A **Home to School Transport - Code of Conduct** will be issued with the pass and students are expected to abide by it. We reserve the right to refuse to carry any student who does not comply with this requirement.
- Bus passes will be given out on the first day of term.

Application for the Bellerive Bus Service

Please ensure that you request the correct bus route as we may be unable to amend this later.

Follow the link below to complete our request form.

[APPLICATION FOR PLACE ON THE BELLERIVE SCHOOL BUS 2026-27 – Fill in form](#)

If someone other than the person requesting the bus pass will be making the Direct Debit payment on your behalf, then please mention this and provide their name within Section 14 of the Application Form. This will allow us to match the Direct Debit payments with the allocated bus pass.

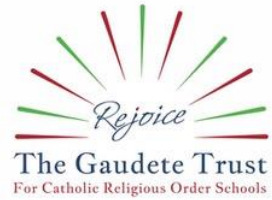
As mentioned above, the school will prioritise Year 7 students first and then process requests in the order that they are received. We are unable to guarantee that all requests will be granted as there is a limited capacity on each bus.

If your request is successful, you will receive an email link to set up your Direct Debit payment plan by 7th August 2026. **You must complete this step for your application to be successful.**

In the event that your application is unsuccessful we will notify you of the outcome by email.



**Bellerive FCJ
Catholic College**
Inspiring personal and academic excellence



You will receive a confirmation email from GoCardless around thirty minutes after you complete the Direct Debit set up. **Please avoid making multiple attempts to set up the Direct Debit as this could result in duplicate payment plans that we may need to cancel for you.**

Alternatively, if your child will be using Merseytravel transport then we recommend the purchase of a termly SOLO ticket as this will likely offer you the best value for money. Details can be found below:

<https://www.merseytravel.gov.uk/tickets-and-pricing/ticket-types/term-time-tickets/>

Queries

All queries or comments in connection with our bus services should be emailed to buses@bellerivefcj.org

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Kind Regards,

The Finance Team @ Bellerive

Finance Team
Bellerive FCJ Catholic College
1 Aigburth Drive
Liverpool
L17 3AA

