



Bellerive FCJ Catholic College

A Catholic Voluntary Academy

25 September 2018

Dear Parent(s)

ELECTION OF PARENT GOVERNOR

I write to invite nominations from parents to fill a vacancy for the role of Parent Governor on the Governing Body.

The successful candidate will serve for 4 years with effect from September 2018.

To be eligible for election, your child must be a registered pupil of this school when the election takes place.

Governing Body meetings of this school are usually held once per term in the evenings and committee meetings are held similarly. You may also be asked to attend school events.

From September 2016, DfE guidance requires Governors to hold an Enhanced DBS Certificate, therefore, it is important that appropriate checks are made on anybody who will be working in a school, as set out in Keeping Children Safe in Education, issued by the Department for Education. Accordingly, prospective new governors must agree to provide appropriate proof of identity and undergo checks in line with current DfE advice in this regard.

Please let me know if you would like further information regarding being a governor.

Yours sincerely

Mrs P Thornton
Chair of Governors

Headteacher

Mrs N Howlett, MSc, NPQH

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Election of Parent Governor Bellerive FCJ Catholic College

Timetable

Date

Stage in Procedure

26/09/2018 to 04/10/2018

Nominations are to be received by the school office marked 'For the attention of Clerk to Governors' by 01/10/2018.

If only one nomination is received, the successful nominee will be notified and declared Parent Governor for a term of 4 years, subject to satisfactory DBS clearance.

If more than one nomination is received, a ballot will be required as the number of nominations received would be greater than the number of vacancies. There is currently 1 vacancy.

If an election is necessary, parents will be notified and ballot papers will be issued on Friday 5th October 2018.

05/10/2018 to 12/10/2018

The ballot will be open from 8.00am on **Friday 5th October** and will close at 4.00pm on **Friday 12th October 2018**. The Ballot Box will be available at the school reception, marked 'Ballot Box - For the attention of Clerk to Governors'.

The successful nominee will be declared Parent Governor until September 2022, subject to satisfactory DBS clearance. A parent governor may resign during their Term of office if they wish to do so.

Unsuccessful nominees will be notified and thanked for their interest.



BELLERIVE FCJ CATHOLIC COLLEGE
Election of Parent Governor
NOMINATION FORM

Name

Name to be entered on ballot
paper (if different from above)

Address

Name(s) of child /
children attending the school

First Name (s)	Surname
Name	School Year & Form

Statement in respect of your application for election as Parent Governor (if you wish)
(not to exceed 200 words)

DECLARATION

I declare that I am not disqualified from serving as a school governor and that:

- I am aged 18 or over at the date of this election or appointment;
- I am not liable to be detained under the Mental Health Act 1983;
- I am not a bankrupt or subject to a disqualification order or undertaking under The Education (Company Directors Disqualification Act 1986: Amendments to Disqualification Provisions) (England) Regulations 2004;
- I have not been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commissioners or High Court on the grounds of any misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of anybody;
- I am not included in the list (List 99) of teachers and workers with children or young persons whose employment is prohibited or restricted;
- I am not disqualified from working with children;
- I am not disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school;
- I have not, in the five years prior to becoming a governor, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
- I have not, in the twenty years prior to becoming a governor received a prison sentence of two and a half years or more;
- I have not at any time received a prison sentence of five years or more;
- I have not been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
- I give my consent to an application being made to the Disclosure and Barring Service for an Enhanced DBS certificate.

Signature:

Date:

Print name:

